



# CREDIT CARD AUTHORIZATION FORM

I hereby authorize and direct Cottonwood Inn & Suites of Glasgow to charge my credit card for the stay of the following guest(s) and/or events:

GUEST NAME(S)	CONFIRMATION	ARRIVAL DATE	CHARGES/DEPOSIT AUTHORIZED
			<input type="checkbox"/> Room & Tax <input type="checkbox"/> All Charges
			<input type="checkbox"/> Room & Tax <input type="checkbox"/> All Charges
			<input type="checkbox"/> Room & Tax <input type="checkbox"/> All Charges
			<input type="checkbox"/> Room & Tax <input type="checkbox"/> All Charges
			<input type="checkbox"/> Room & Tax <input type="checkbox"/> All Charges

CONFERENCE ROOM/BANQUET/CATERING EVENT	EVENT NUMBER	EVENT DATE

CREDIT CARD INFORMATION			
<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express <input type="checkbox"/> Discover			
Card Number		Expiration Date	
Name on Card		Phone	
Billing Address			
City	State	Zip	
Signature		Date	

Please use one of the following secure methods to send us your completed form:

**FAX** (406) 228-8795

**WEB** [send.cwimt.net](http://send.cwimt.net)

Emailing is not a secure method for sending any documents that are not encrypted.

Credit Card Information section must be completed in full, including **full card number and signature**. Forms are stored in compliance with PCI-DSS standards.