

Conference Room Rental & Break Items

	3 hours or less	Half Day Rate	Full Day Rate
Quarter Room (15-20)	\$25.00	\$50.00	\$100.00
Half Room (50-60)	\$50.00	\$75.00	\$125.00
Full Room (150-250)	\$150.00	\$175.00	\$250.00

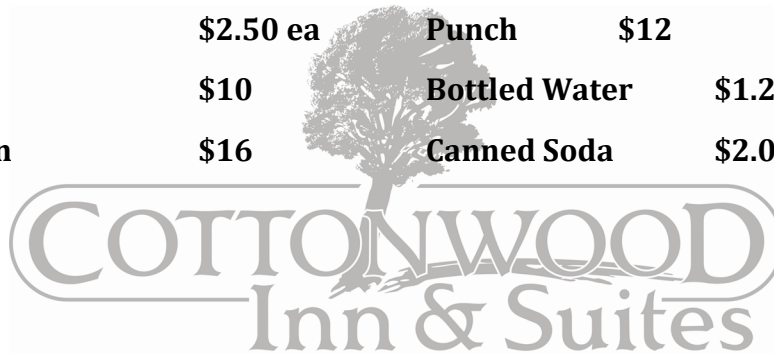
Included with Conference Room Rental

- | | | |
|--------------------|---------------------------|---------------------------|
| ◇ Setup & clean up | ◇ Table cloths and skirts | ◇ Sound system |
| ◇ Podium | ◇ Flip chart | ◇ Wi-Fi |
| ◇ Dry erase board | ◇ Projector and screen | ◇ Laptop |
| | ◇ Camera for Zoom | ◇ Customized seating plan |

Snack Options

Beverage Options

Assorted Donuts per dozen	\$18	Coffee/Hot Tea Pot Serves 8	\$12
Caramel Rolls per dozen	\$16	Coffee Urn	Serves 50 \$70
Large Muffins per dozen	\$32		
Bagels per dozen	\$18	Pitcher Serves 4	Dispenser/Bowl Serves 50
Granola Bars	\$2 ea	Iced Tea	\$12 \$40
Yogurt	\$2.50 ea	Lemonade	\$12 \$40
Trail Mix	\$2.50 ea	Punch	\$12 \$40
Cookies per dozen	\$10	Bottled Water	\$1.25 ea
Brownies per dozen	\$16	Canned Soda	\$2.00 ea



Melissa Sigmundstad

Catering/Events Manager | Certified Wedding Planner

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