



Love

Montana Marriage Laws

Residency Requirements:

Do not have to be a resident of Montana.

Waiting Period:

Montana law allows you to get married immediately after officially receiving your marriage license. No waiting period is necessary, unless under the age of 18.

Montana marriage licenses expire after 6 months. If your license expires before you wed, you may reapply for another license.

Fee:

\$53.00- Cash Only

Hours:

Monday through Friday, 8 AM to 4:30 PM

ID Requirements:

Certified copy of birth certificate

If Divorced:

A certified copy of the divorce decree is required.

Proxy Marriage:

Allowed

COPY OF CERTIFICATE OF MARRIAGE
Department of Health and Human Services
Vital Statistics Bureau
111 N. Sanders, Room 205
Helena, MT 59620
406-444-4228

MINISTERS

Ministers of the gospel of any denomination may perform marriages. Ministers must complete and return a marriage certificate to the clerk of district court within 30 days after the marriage.

Clerk of District Court
Address: 501 Court Square #2,
Glasgow, MT 59230
Phone: (406) 228-6220

JUDGES

Judges perform weekend weddings with ample notice. The cost is \$125.00- 150.00 plus mileage. Please schedule with plenty of notice.

Phone: (406) 228-6271

JUSTICE OF THE PEACE

In-Chambers weddings are performed from 9 AM – Noon or
from 1 – 4 PM.

Monday – Friday.

Appointment needed.

Address: 501 Court Sq # 10,

Glasgow, MT 59230

Phone: (406) 228-6271

Please bring \$30.00 cash or Montana check and two witnesses.

Wedding Receptions & Large Events

Room Rent: \$400.00 from Noon on Friday through Noon on Sunday, or chosen date, including dance floor and stage for head table, cloths & skirts if desired, and a special rental rate of half off any décor in our rental section, at which point all decorations must be cleared unless otherwise arranged. \$200.00 deposit is required at the time of booking. Deposit will be entirely refunded if canceled 90 days prior to the scheduled event.

Music: The Cottonwood Inn will contribute \$100.00 towards a live band if the dance is open to the public.

Beer, Wine, & Champagne: Unless specifically requested not to, the back bar will be open during the reception and dance. Any alcoholic beverages provided to your guests must be purchased through the Cottonwood & Suites, as it is served on our premises and covered under our liquor license. Keg beer is only permitted when both the bride and groom are over 21 years of age. A 16-gallon keg is \$200.00 and an 8-gallon keg is \$130.00 for domestic (ask about options).

We reserve the right to serve keg beer out of the back bar.

Wine or champagne will be quoted based upon your selection. We recommend Cook's or Ballatore Spumonte' which is \$25.00 per bottle or \$160.00 per case of 12 bottles.

Coffee & Punch: Coffee is \$40.00 per urn (50 cups) and Punch is \$35.00 per punch bowl (serves 50). With the purchase of coffee, we provide Styrofoam cups and have a silver coffee urn for your use. With the purchase of punch, we provide plastic glasses and have a punch bowl/dispenser for your use. If you are bringing your own coffee or punch you will need to provide cups and glasses or purchase them through us.

Wedding Night Room: When you book your reception with us we are pleased to offer a special for the bride and groom.

For all weddings/receptions in house we will provide a changing/wedding night room the night of your reception.

This offer is based on availability between the hot tub and family suites and reservations should be made through the front desk.

Prices Subject to change.

Cottonwood Inn & Suites Rentals

Black Folding Chairs \$1.00 each

5' Round Tables (Seat 8) \$6.00

8' Long tables (Seat up to 10) \$7.00

Cloths for Tables \$5.00

Set up and take down fee:

\$20 per man hour – This would be above and beyond delivery & pickup fee, if we are having to supply people to setup and take down tables and chairs.

Delivery & Pickup Fee:

0 – 25 miles \$100

26 – 35 miles \$250

36 – 50 miles \$300

51 – to max of 75 miles \$400

Responsibility for equipment remains with the renter from the time of delivery to the time of pickup. Please make sure all equipment is secure when not in use and protected from the weather. We do charge for missing, broken, burned, or damaged items.

The Cottonwood Inn & Suites is not responsible for tree, shrub or grass damage caused by delivery or installation.

Cottonwood Inn's 40 X 60 tent is to be used on our property only.

Our 40 X 60 tent includes the walls and lighting from Noon the day before the event through Noon the day after for a cost of \$800.00.

Our tent is meant to be a temporary shelter and must be evacuated under extreme weather conditions.

All decorations must be cleared out by the end date deadline unless otherwise arranged.

Appetizers & Party Trays

Boneless Chicken Wings (4 dz) \$80.00

Choice of tossed or sauce on the side:

Buffalo, Sriracha bourbon, Honey Garlic, Sweet Chili
Teriyaki, Franks Honey Habanero or BBQ

Cream Cheese Tortilla Roll Ups (4 dz) \$24.00

Cream cheese mixed with seasonings, cheese and
diced vegetables.

Shrimp Cocktail **Market Price*

Large prawns peeled and deveined then cooked and
chilled. Served with lemon and cocktail sauce.

Deviled Eggs (4 dz) \$28.00

Home made traditional deviled eggs.

Stuffed Mushrooms (4 dz) \$40.00

Roasted Button mushrooms stuffed with seasoned
sausage and cream cheese.

Little Smokies (2 lbs) \$40.00

Cocktail sausages served in BBQ sauce.

Cocktail Meatballs (4 dz) \$34.00

Home made meatballs baked and served in a cranberry
BBQ sauce.

Ham and Sweet Pickle Rollups (4 dz) \$32.00

Deli ham and cream cheese wrapped around sweet
gherkin pickle spears.

Chips and Salsa (100 chips w/ 4 cups salsa) \$22.00

Mild salsa served with tortilla chips.

Add dinner rolls for \$9.00 per dozen.

Condiments provided when trays are served in-house
with dinner rolls. (Butter, Mayo, Mustard)

Party Trays	12" (10-15ppl)	16" (15-25ppl)	18" (25-35ppl)
Fresh Fruit (Seasonal)	\$40.00	\$50.00	\$65.00
Vegetable with dip (Seasonal)	\$35.00	\$45.00	\$60.00
Fruit and Cubed Cheese	\$50.00	\$60.00	\$75.00
Roast Beef, Turkey, Ham, and Cheese	\$55.00	\$65.00	\$80.00

Served/Bufferet Dinners

Chicken

Herb Baked Chicken
Chicken Parmesan
Country Fried Chicken
Chicken Marsala
Chicken Alfredo

One Entrée \$24.00
Two Entrées \$28.00
Three Entrées \$30.00

Beef

Roast Beef
Swedish Meatballs
Beef & Broccoli
Lasagna
Prime Rib

10 oz \$32 14 oz \$45

Pork/Other

Stuffed Pork Loin
Baked Ham
Oven Roasted Turkey
BBQ Pork
Pork Ribs

5 Jumbo Shrimp * *Market Price*

All Served dinners include:
Buns, butter & tossed salad.

All Buffet dinners include:
Relish tray, tossed salad, 1
assorted salad, buns & butter.

Side Options

Please choose 1 option from each category for the group.

Starch

Vegetable

Baked Potato	Roasted Brussel Sprouts
Rosemary Roasted Potatoes	Bacon Green Beans
Rice Pilaf	Roasted Vegetable Medley
White Rice	Steamed Broccoli
Linguini	Sweet Corn w/ Red Peppers &
Loaded Mashed	Onions
House Mashed w/ Gravy	Candied Carrots

We would be more than happy to prepare a meal at your request or to fit your budget.

Special dietary needs can be accommodated.

48 hour notice required.

Notes



Lined area for notes with a vertical pink margin line on the left and horizontal purple lines.

Contact information

Melissa A. Sigmundstad

melissa@cwimt.net

406-228-3021

